

**CITY OF PORT ORFORD  
REGULAR CITY COUNCIL MEETING  
THURSDAY, JUNE 16, 2016 AT 3:30 P.M.**

**AGENDA**

- 1. Call to Order/Pledge of Allegiance**
- 2. Additions to the Agenda**
- 3. Presentations to Citizens/Council.**
- 4. Citizens Concerns (Sign Up Only for Old and New Business Items on the Agenda)5.**

**5. Departmental Reports**

- |                                       |                             |
|---------------------------------------|-----------------------------|
| a. Administration Report              | 1) School District*         |
| b. Finance Report                     | 2) Chamber of Commerce/TLT* |
| c. Public Works Report                | 3) Fire Board *             |
| d. Police Department                  | 4) Parks/Health*            |
| e. Planning Department                | 5) Watershed*               |
| f. Mayor's Report                     | 6) Port *                   |
| g. Liaison Reports*                   | 7) Emergency Management*    |
| h. Other Applicable Committee Reports | 8) Curry County*            |

**State Revenue Sharing Hearing  
Effluent Hearing**

**7. New Business**

- a. Ordinance 2016-02 Setting Rules & Regulations for Marijuana Business License
- b. Ordinance 2016-03 Amending Wastewater Facilities Plan
- c. Curry Transfer and Recycling Rates
- d. Jubilee Requests Use of Battle Rock Park
- e. Resolution 2016-10 Adopting Salaries and Wages
- f. Resolution 2016-11 Adopting the Budget
- g. Resolution 2016-12 Receive State Revenue
- h. Resolution 2016-13 Volunteer's Compensation
- i. Supplemental Budget Memorandum
- j. Resolution 2016-14 Supplemental Budget

**8. Consent Calendar**

**9. Continuing Action Items**

- a. Fleet Manual

**10. Considerations - This is to bring up matters of concern for future consideration by Council**

- a. Citizens
- b. Staff
- c. Council
- d. Mayor

**11. Future Meetings**

- a. Regular City Council Meeting July 21, 2016 at 3:30p.m.in the Gable Chambers

**12. Adjourn**

# City of Port Orford

## CITY COUNCIL ADMINISTRATION REPORT

Date: 6/16/16

SUBJECT: Water/Sewer/Streets

ITEM NO: 5-a

---

### WATER:

- + The butterfly valve for the raw water side of the plant failed on 6/8/16; this part of the plant process will have to be run manually until a replacement valve can be installed (6/14).
- + We have a request for a tour of both the water and sewer plant this month.
- + It appears that the city's water rights for all 4 sources are up for renewal. I received a letter for Garrison Lake but not the other 3 sources; after a discussion with the state all 4 sources must be renewed. Filling out the renewal applications cannot be done in house; we are required to hire someone certified in this specialty field. Russ Dodge from Coos Bay has been working on Garrison Lake. The state is also requiring proof of usage from each source every 3 to 5 years. To do this will require rebuilding these systems. Garrison Lake will require a new pump and line – at a guess this could turn into a \$100,000 project; haven't even started with the other sources.
- + I would like to schedule a work session for the discussion of the AMR meters – I am asking council for dates that would work best for all.

### SEWER:

- Again there is a tour scheduled for this month.
- Testing has changed for certification; it is now computerized and offered in Bandon.
- WWTP Operator will be on vacation the week of the 13<sup>th</sup>.

### STREETS:

- The Seasonal Worker has been replaced starting the 14<sup>th</sup>. Public Works Kurt Franceschine has tried to pick up the slack in between his daily routines.
- The city has been tagged mostly on 18<sup>th</sup> street and the skate bowl as well as Battle Rock itself. When this sort of thing happens it makes people angry and costs the city money.
- Reminder that the 4<sup>th</sup> of July is coming and there will be street closures for the parade. We have not received any requests for any other street uses.

---

SUBMITTED BY:

Terrie Richards, City Administrator

## FINANCIAL REPORT

June 2, 2016

For the month of June, the total revenue and expenditures for all funds was \$98,696.01 and \$153,431.68 respectively. Following is a more detailed narrative of the activity per fund.

### General Fund:

The General fund received \$11,241.65 in revenue of which \$2,306.45 was from property tax receipts, \$2,779.00 from citations, \$1,208.20 from the State Liquor tax, \$45.00 in credit card convenience fees, \$364.00 in planning fees, and \$4,539.00 from business licenses. For the month of June, the General Fund disbursed \$18,168.22 of which \$10,920.37 was for wages, \$996.20 in citation refunds and assessments, \$208.33 for custodial services, \$1,290.00 for legal services, \$61.75 for postage, \$190.56 for office supplies, \$550.00 for engineering services, \$200.00 for the municipal judge, \$577.41 for training (City Administrator attended a managers conference), \$301.37 for telephone service, \$1,473.12 for planning services, \$129.99 for an external hard drive, \$575.16 for a ventilation fan in the Police Department evidence room, \$63.00 for advertising, \$39.95 subscription to ENR, \$396.75 for computer services, \$89.98 for internet service, and \$104.28 in bank charges.

### Parks:

Parks received \$2,423.79 in revenue of which \$2,382.29 was from the 1st quarter TLT receipts and \$41.50 in Battle Rock binocular receipts. For the month of June, \$8,079.36 was disbursed for Parks of which \$3,714.74 was for payroll, \$346.91 for electricity, \$339.22 for fuel, \$26.82 for telephone service, \$31.48 for internet service, \$79.86 R&M at the Visitor Center, \$225.59 for vehicle maintenance, \$279.05 for Parks Committee project, \$27.67 for binocular rent, \$17.58 for safety equipment, \$10.99 for minor tools, \$1,854.45 for work on the Parks Master Plan, and \$1,125.00 for custodial services.

### Public Safety:

\$46,375.12 was disbursed for the Police Department of which \$16,891.98 was for payroll, \$119.17 in office supplies, \$338.19 for fuel, \$55.41 in vehicle repairs, \$3.59 for postage, \$28,606.41 for a new police car, and \$360.37 for telephone service. Public Safety received \$1,929.96 in revenue of which \$1,859.96 was from property tax receipts, \$15.00 in insurance reimbursements, and \$55.00 for burning permits.

### Water Enterprise:

The Water Department received \$33,318.04 in revenue of which \$33,318.04 was from the April utility billing of which \$2,113.66 is designated to be set aside for Water Capital Reserves. The Water Enterprise Fund paid out \$18,677.40 of which \$14,218.53 was for payroll, \$275.13 for telephone services, \$197.91 for electricity, \$137.51 for postage, \$39.99 for internet, \$300.00 for contact services, \$2,369.95 for repairs and maintenance to the water lines, \$21.97 for uniforms, \$135.02 for lab supplies, \$514.99 for repairs to the water treatment plant, \$164.76 for fuel, \$51.22 for minor tools, \$175.42 in office supplies, and \$75.00 for monthly testing.

### Water Capital Reserves:

No activity for the month of June. The Water Capital Reserve Fund balance is \$52,555.28.

### Sewer Enterprise:

The Sewer Enterprise Fund received \$43,768.96 in cash receipts of which \$43,768.96 was from the April utility billing of which \$2,207.03 is designated to be set aside for Sewer Capital Reserves. The Sewer Enterprise fund outflow for June was \$58,739.08 of which \$15,049.90 was for payroll, \$182.96 for electricity, \$137.52 for postage, \$186.55 for telephone service, \$59.99 for internet access, \$101.11 for office supplies, \$204.43 for fuel, \$275.00 for engineering, \$870.31 for lab supplies, \$2,721.00 for DEQ annual permit, \$160.00 for an employee's certification renewal, \$210.53 for new battery pack, \$168.00 for a public notice, and \$38,411.78 for repairs to the sewer treatment plants aeration system.

Sewer Capital Reserves:

No activity for the month of June. The Sewer Capital Reserves Fund balance is 45,343.73

Street Fund:

For June the Street Fund received \$6,013.61 from the State Highway tax. \$4,280.92 was disbursed for Streets, of which \$3,958.53 was for wages, \$86.00 for the porta potty, \$107.16 for electricity, \$92.34 for fuel, \$14.90 for vehicle maintenance, and \$21.99 for tools.

Equipment Replacement Fund

No activity.

Water and Sewer SDC:

The City did not receive any Water or Sewer SDC hookup fees for the month of June. The balances of the SDC funds are as follows:

Water SDC	\$216,842
Sewer SDC Reimbursement	\$155,966
Sewer SDC Improvement	\$ 15,227

David Johnson



# Bank Transaction Report

City of Port Orford

6/3/2016 2:14:50 PM

Bank 8270041804 Operating Account

Type Bank Draft

Date	Number	Description	Amount
5/5/2016	<u>DFT0004028</u>	VOYA - Oregon Savings Growth Plan	407.50
5/5/2016	<u>DFT0004029</u>	PERS	906.49
5/5/2016	<u>DFT0004030</u>	PERS	274.12
5/5/2016	<u>DFT0004031</u>	PERS	1,244.59
5/5/2016	<u>DFT0004032</u>	PERS	578.92
5/5/2016	<u>DFT0004033</u>	PERS	449.36
5/5/2016	<u>DFT0004034</u>	PERS	582.89
5/5/2016	<u>DFT0004035</u>	Oregon Dept of Justice	244.50
5/5/2016	<u>DFT0004036</u>	Oregon Dept of Revenue	30.08
5/5/2016	<u>DFT0004037</u>	Umpqua Bank	592.72
5/5/2016	<u>DFT0004038</u>	Oregon Dept of Revenue	1,348.76
5/5/2016	<u>DFT0004039</u>	Umpqua Bank	2,151.54
5/5/2016	<u>DFT0004040</u>	Umpqua Bank	2,534.46
5/18/2016	<u>DFT0004042</u>	Oregon Dept of Revenue	0.22
5/18/2016	<u>DFT0004043</u>	Umpqua Bank	1.96
5/18/2016	<u>DFT0004044</u>	Umpqua Bank	8.38
5/20/2016	<u>DFT0004046</u>	VOYA - Oregon Savings Growth Plan	407.50
5/20/2016	<u>DFT0004047</u>	PERS	935.34
5/20/2016	<u>DFT0004048</u>	PERS	274.12
5/20/2016	<u>DFT0004049</u>	PERS	1,223.89
5/20/2016	<u>DFT0004050</u>	PERS	565.11
5/20/2016	<u>DFT0004051</u>	PERS	406.52
5/20/2016	<u>DFT0004052</u>	PERS	573.21
5/20/2016	<u>DFT0004053</u>	Oregon Dept of Justice	244.50
5/20/2016	<u>DFT0004054</u>	Oregon Dept of Revenue	31.58
5/20/2016	<u>DFT0004055</u>	Umpqua Bank	580.80
5/20/2016	<u>DFT0004056</u>	Oregon Dept of Revenue	1,314.49
5/20/2016	<u>DFT0004057</u>	Umpqua Bank	2,091.82
5/20/2016	<u>DFT0004058</u>	Umpqua Bank	2,483.30

**TOTAL DRAFTS 22,488.67**

Type Check

5/4/2016	<u>11487</u>	911 Supply LLC	93.92
5/4/2016	<u>11488</u>	ALPHA/EDEN	63.89
5/4/2016	<u>11489</u>	Bay Area Copier Company	24.77
5/4/2016	<u>11490</u>	C and M Equipment	225.59
5/4/2016	<u>11491</u>	CASH IN OFFICE	224.37
5/4/2016	<u>11492</u>	Charter Communications	249.34
5/4/2016	<u>11493</u>	City of Coos Bay	90.00

Date	Number	Description	Amount
5/4/2016	<u>11494</u>	Clark, Patricia	98.82
5/4/2016	<u>11495</u>	Comp-U-Talk, Inc.	75.00
5/4/2016	<u>11496</u>	Conservation Technix, Inc	1,854.45
5/4/2016	<u>11497</u>	Curry Transfer & Recycling	32.00
5/4/2016	<u>11498</u>	Gold Beach Lumber	39.25
5/4/2016	<u>11499</u>	GRESHAM FORD	28,131.41
5/4/2016	<u>11500</u>	IDEXX Distribution, Inc. US Reference Info.	676.46
5/4/2016	<u>11501</u>	Kar Kare Auto Parts	22.46
5/4/2016	<u>11502</u>	McCowan Clinical Laboratory, Inc.	75.00
5/4/2016	<u>11503</u>	Ron's Oil Company	267.23
5/4/2016	<u>11504</u>	Roto Rooter, A Waste Connection Co.	86.00
5/4/2016	<u>11505</u>	SERVICE GRAPHICS CO	475.00
5/4/2016	<u>11506</u>	Shoji Planning, LLC	1,473.12
5/4/2016	<u>11507</u>	SUEZ Treatment Solutions, Inc.	2,079.23
5/4/2016	<u>11508</u>	USA Blue Book	135.02
5/5/2016	<u>11482</u>	CIS TRUST	6,537.37
5/5/2016	<u>11483</u>	Void Check	0.00
5/5/2016	<u>11484</u>	Void Check	0.00
5/5/2016	<u>11485</u>	Void Check	0.00
5/5/2016	<u>11486</u>	Teamsters Local U. #206	234.00
5/13/2016	<u>11509</u>	C & K Market	36.72
5/13/2016	<u>11510</u>	Comp-U-Talk, Inc.	321.75
5/13/2016	<u>11511</u>	Coos-Curry Electric Co-op	727.78
5/13/2016	<u>11512</u>	Void Check	0.00
5/13/2016	<u>11513</u>	Coos-Curry Supply, Inc.	916.20
5/13/2016	<u>11514</u>	Void Check	0.00
5/13/2016	<u>11515</u>	Curry County Treasurer	231.20
5/13/2016	<u>11516</u>	Integra Telecom, Inc.	127.95
5/13/2016	<u>11517</u>	ODOT Fuel Sales	871.71
5/13/2016	<u>11518</u>	One Call Concepts, Inc.	37.62
5/13/2016	<u>11519</u>	Oregon Dept of Revenue CFA	765.00
5/13/2016	<u>11520</u>	Port Orford News	168.00
5/13/2016	<u>11521</u>	Sprint	203.11
5/13/2016	<u>11522</u>	The Dyer Partnership Engineers & Planners, Inc.	825.00
5/13/2016	<u>11523</u>	Umpqua Bank	1,355.46
5/13/2016	<u>11524</u>	Void Check	0.00
5/13/2016	<u>11525</u>	Vend West Services	35.25
5/18/2016	<u>11526</u>	Teamsters Local U. #206	25.50
5/19/2016	<u>11532</u>	Budge-Mchugh Supply Company	936.92
5/19/2016	<u>11533</u>	Coos-Curry Electric Co-op	107.16
5/19/2016	<u>11534</u>	Crook Ranch Construction, LLC	1,500.00
5/19/2016	<u>11535</u>	Ellis Electric	500.00
5/19/2016	<u>11536</u>	GRAINGER	210.53
5/19/2016	<u>11537</u>	OfficeMax Incorporated	357.98
5/19/2016	<u>11538</u>	Oregon Dept of Environmental Qualit	2,461.00
5/19/2016	<u>11539</u>	Oregon Dept of Environmental Qualit	100.00
5/19/2016	<u>11540</u>	Oregon DEQ	160.00
5/19/2016	<u>11541</u>	Pacific Excavation, Inc.	36,103.68

Date	Number	Description	Amount
5/19/2016	<u>11542</u>	The Tower Optical Company	27.67
5/19/2016	<u>11543</u>	Welch, Stefanie	25.50
5/20/2016	<u>11527</u>	CIS TRUST	6,537.41
5/20/2016	<u>11528</u>	Void Check	0.00
5/20/2016	<u>11529</u>	Void Check	0.00
5/20/2016	<u>11530</u>	Void Check	0.00
5/20/2016	<u>11531</u>	Teamsters Local U. #206	234.00
5/25/2016	<u>11544</u>	JIM BILLINGS	32.23
5/31/2016	<u>11545</u>	Bruce Murdock, Municipal Court Judg	200.00
5/31/2016	<u>11546</u>	Law Offices of Frederick J Carleton	1,200.00
5/31/2016	<u>11547</u>	Sweeney, Ethel	1,333.33
5/31/2016	<u>11548</u>	Terrusa, David R	300.00
<b>TOTAL CHECKS</b>			<b>102,239.36</b>

Type EFT

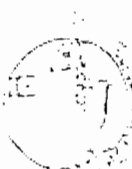
Date	Number	Description	Amount
5/5/2016	<u>DFT0004027</u>	Payroll EFT	14,473.98
5/18/2016	<u>DFT0004041</u>	Payroll EFT	36.82
5/20/2016	<u>DFT0004045</u>	Payroll EFT	14,186.30
<b>TOTAL EFT</b>			<b>28,697.10</b>

# Detail Report

## Account Detail

Date Range: 07/01/2015 - 05/31/2016

City of Port Orford



Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
Fund: 030 - WATER ENTERPRISE FUND										
030-00-44109										
				Designated for Reserves		0.00	-25,116.95			
							Project Account			
	07/08/2015	UBPKT00023	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00023				297.34	25,414.29	-25,116.95
	07/09/2015	UBPKT00026	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00026					2,299.68	-2,299.68
	07/09/2015	UBPKT00029	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00029				0.45		-2,299.23
	07/13/2015	UBPKT00032	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00032					3.98	-2,303.21
	07/13/2015	UBPKT00033	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00033					2.50	-2,305.71
	07/24/2015	UBPKT00036	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00036				2.50		-2,303.21
	07/29/2015	UBPKT00045	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00045				9.27	14.11	-2,317.32
	07/30/2015	UBPKT00046	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00046					2.64	-2,308.05
	08/05/2015	UBPKT00049	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00049					3,097.93	-2,310.69
	08/17/2015	UBPKT00054	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00054				5.86		-5,408.62
	08/17/2015	UBPKT00055	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00055				0.59		-5,402.76
	08/17/2015	UBPKT00056	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00056				5.00		-5,402.17
	08/17/2015	UBPKT00057	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00057				0.56		-5,397.17
	08/17/2015	UBPKT00058	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00058				7.24		-5,396.61
	08/26/2015	UBPKT00059	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00059					11.74	-5,389.37
	08/31/2015	UBPKT00066	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00066					6.51	-5,401.11
	09/01/2015	UBPKT00065	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00065					2,614.40	-5,407.62
	09/03/2015	UBPKT00069	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00069				14.63		-8,022.02
	09/03/2015	UBPKT00070	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00070				12.03		-8,007.39
	09/03/2015	UBPKT00072	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00072				0.75		-7,995.36
	09/03/2015	UBPKT00074	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00074				0.95		-7,994.61
	09/23/2015	UBPKT00075	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00075				2.42		-7,993.66
	09/25/2015	UBPKT00079	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00079					8.99	-7,991.24
	09/29/2015	UBPKT00084	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00084				1.00		-8,000.23
	09/29/2015	UBPKT00085	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00085				2.88		-7,999.23
	09/30/2015	UBPKT00086	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00086					2.82	-7,996.35
	09/30/2015	UBPKT00088	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00088					1.05	-7,999.17
	10/01/2015	UBPKT00090	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00090				1.50		-8,000.22
	10/01/2015	UBPKT00092	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00092					2,401.24	-7,999.96
	10/01/2015	UBPKT00123	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00123				4.96		-10,399.96
	10/08/2015	UBPKT00095	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00095				1.77		-10,395.00
	10/08/2015	UBPKT00096	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00096				0.49		-10,393.23
	10/08/2015	UBPKT00097	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00097					0.56	-10,392.74
	10/14/2015	UBPKT00099	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00099				2.50		-10,393.30
	10/15/2015	UBPKT00100	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00100				2.52		-10,390.80



**Detail Report**

Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
030-00-44109				Designated for Reserves - Continued		0.00	-25,116.95	297.34	25,414.29	-25,116.95
	10/15/2015	UBPKT00101	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00		Project Account	Debits	Credits	Running Balance
	10/15/2015	UBPKT00102	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			2.25		-10,386.03
	10/28/2015	UBPKT00111	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			1.86		-10,384.17
	10/28/2015	UBPKT00114	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			2.00		-10,382.17
	10/28/2015	UBPKT00115	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00115			2.58		-10,379.59
	10/28/2015	UBPKT00118	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00				22.20	-10,401.79
	10/30/2015	UBPKT00121	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			1.70		-10,400.09
	11/02/2015	UBPKT00126	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT00126			1.42		-10,398.67
	11/03/2015	UBPKT00127	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00127				2,119.68	-12,518.35
	11/13/2015	UBPKT00130	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			9.88	3.81	-12,522.16
	11/13/2015	UBPKT00131	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			1.48		-12,512.28
	11/18/2015	UBPKT00132	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00132				2.82	-12,510.80
	11/25/2015	UBPKT00136	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT00136			1.50		-12,513.62
	11/30/2015	UBPKT00140	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00140				0.60	-12,512.12
	12/02/2015	UBPKT00151	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00151				2.15	-12,514.87
	12/02/2015	UBPKT00150	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT00150				2,297.07	-14,811.94
	12/02/2015	UBPKT00156	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			50.07		-14,761.87
	12/08/2015	UBPKT00157	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			6.04		-14,755.83
	12/08/2015	UBPKT00159	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			6.84		-14,748.99
	12/11/2015	UBPKT00160	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00160				3.53	-14,752.52
	12/15/2015	UBPKT00161	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00161				2.42	-14,754.94
	12/31/2015	UBPKT00170	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00170				2.07	-14,757.01
	12/31/2015	UBPKT00171	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00171				2.14	-14,759.15
	12/31/2015	UBPKT00172	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00172				2.07	-14,761.22
	01/04/2016	UBPKT00177	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00177				8.71	-14,769.93
	01/04/2016	UBPKT00178	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT00178			12.15		-16,913.47
	01/11/2016	UBPKT00181	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			3.73		-16,901.32
	01/13/2016	UBPKT00182	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00				10.57	-16,897.59
	01/26/2016	UBPKT00185	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00185				5.08	-16,908.16
	02/01/2016	UBPKT00189	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT00189				2,052.94	-16,913.24
	02/01/2016	UBPKT00196	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00196				0.40	-18,966.18
	02/09/2016	UBPKT00199	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00199					-18,966.58
	02/09/2016	UBPKT00201	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			1.37		-18,965.21
	02/09/2016	UBPKT00202	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00202				1.13	-18,966.34
	02/17/2016	UBPKT00203	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00203				3.29	-18,969.63
	02/17/2016	UBPKT00205	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			1.98		-18,967.65
	02/22/2016	UBPKT00206	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			31.01		-18,936.64
	02/26/2016	UBPKT00209	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			61.70		-18,874.94
	02/29/2016	UBPKT00212	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00212				3.62	-18,878.56
	03/01/2016	UBPKT00214	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT00214				2,005.45	-20,884.01
	03/11/2016	UBPKT00218	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT00218			0.08		-20,883.93
	03/22/2016	UBPKT00219	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			2.24		-20,881.69

Date Range: 07/01/2015 - 05/31/2016

Detail Report

Account	Post Date	Packet Number	Name	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
030-00-44109			Designated for Reserves - Continued				0.00	-25,116.95	297.34	25,414.29	-25,116.95
	03/22/2016	UBPKT00221	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00221						
	04/01/2016	UBPKT00228	Utility Regular Bill Pa	Utility Regular Bill	Utility Regular Bill Packet UBPKT00228					4.03	-20,885.72
	04/04/2016	UBPKT00231	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00				4.48	2,124.34	-23,010.06
	04/06/2016	UBPKT00234	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00234					0.64	-23,005.58
	04/20/2016	UBPKT00252	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00252					4.39	-23,010.61
	04/26/2016	UBPKT00255	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00255					3.79	-23,014.40
	04/26/2016	UBPKT00259	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00				10.38		-23,004.02
	04/28/2016	UBPKT00265	Utility Adj. Bill Other	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00265				0.73		-23,003.29
	05/02/2016	UBPKT00269	Utility Regular Bill Pa	Utility Regular Bill	Utility Regular Bill Packet UBPKT00269					2,102.33	-25,105.62
	05/10/2016	UBPKT00277	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00277					2.34	-25,107.96
	05/20/2016	UBPKT00280	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00280					8.99	-25,116.95
							0.00	-25,116.95	297.34	25,414.29	-25,116.95

Total Fund: 030 - WATER ENTERPRISE FUND:

Detail Report

Account Fund: 035 - SEWER ENTERPRISE FUND  
 Date Range: 07/01/2015 - 05/31/2016

Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
07/08/2015	UBPKT00023	Utility Regular Bill Pa	Designated for Reserves		0.00	-25,950.04	695.95	26,645.99	-25,950.04
07/09/2015	UBPKT00026	Utility Adj. Bill Other	Utility Regular Bill Packet UBPKT00023				Debits	Credits	Running Balance
07/13/2015	UBPKT00032	Miscellaneous Adjust	Utility Adj. Bill Other Packet UBPKT00026			0.35	2,439.05	2,439.05	-2,439.05
07/13/2015	UBPKT00033	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00						-2,438.70
07/24/2015	UBPKT00036	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00			2.02			-2,440.72
07/29/2015	UBPKT00045	Miscellaneous Adjust	Utility Disconnect Bill Packet UBPKT00036						-2,438.70
07/30/2015	UBPKT00046	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00			18.54	15.55		-2,454.25
08/05/2015	UBPKT00049	Utility Regular Bill Pa	Utility Disconnect Bill Packet UBPKT00046				2.11		-2,435.71
08/17/2015	UBPKT00054	Miscellaneous Adjust	Utility Regular Bill Packet UBPKT00049						-2,437.82
08/17/2015	UBPKT00056	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			9.59			-5,739.10
08/17/2015	UBPKT00058	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			4.00			-5,729.51
08/26/2015	UBPKT00059	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00			19.89			-5,725.51
08/31/2015	UBPKT00066	Utility Regular Bill Pa	Utility Disconnect Bill Packet UBPKT00						-5,705.62
09/01/2015	UBPKT00065	Miscellaneous Adjust	Utility Disconnect Bill Packet UBPKT00059				12.06		-5,717.68
09/03/2015	UBPKT00069	Miscellaneous Adjust	Utility Disconnect Bill Packet UBPKT00066				7.02		-5,724.70
09/03/2015	UBPKT00070	Miscellaneous Adjust	Utility Regular Bill Packet UBPKT00065						-8,478.28
09/03/2015	UBPKT00072	Utility Adj. Bill Other	Miscellaneous Adjustment Packet UBPKT00			37.77			-8,440.51
09/03/2015	UBPKT00074	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			23.86			-8,416.65
09/24/2015	UBPKT00078	Miscellaneous Adjust	Utility Adj. Bill Other Packet UBPKT00072			1.50			-8,415.15
09/25/2015	UBPKT00079	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			4.98			-8,410.17
09/29/2015	UBPKT00084	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			4.42			-8,405.75
09/29/2015	UBPKT00085	Miscellaneous Adjust	Utility Disconnect Bill Packet UBPKT00079			2.25	8.68		-8,414.43
09/30/2015	UBPKT00086	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00			6.64			-8,412.18
09/30/2015	UBPKT00088	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00						-8,405.54
10/01/2015	UBPKT00090	Utility Adj. Bill Other	Utility Disconnect Bill Packet UBPKT00086				2.27		-8,407.81
10/01/2015	UBPKT00092	Utility Regular Bill Pa	Utility Disconnect Bill Packet UBPKT00088			1.50	1.44		-8,409.25
10/01/2015	UBPKT00123	Utility Adj. Bill Other	Utility Regular Bill Packet UBPKT00090						-8,407.75
10/08/2015	UBPKT00095	Miscellaneous Adjust	Utility Regular Bill Packet UBPKT00092				2,556.06		-10,963.81
10/08/2015	UBPKT00096	Miscellaneous Adjust	Utility Adj. Bill Other Packet UBPKT00123			4.96			-10,958.85
10/08/2015	UBPKT00097	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00			57.35			-10,901.50
10/14/2015	UBPKT00099	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			1.16			-10,900.34
10/15/2015	UBPKT00100	Miscellaneous Adjust	Utility Disconnect Bill Packet UBPKT00097						-10,900.79
10/15/2015	UBPKT00101	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			2.32	0.45		-10,898.47
10/15/2015	UBPKT00102	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			7.12			-10,891.35
10/28/2015	UBPKT00111	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			7.04			-10,884.31
10/28/2015	UBPKT00114	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			4.46			-10,879.85
10/28/2015	UBPKT00115	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00			6.26			-10,873.59
10/28/2015	UBPKT00118	Utility Disconnect Bill	Miscellaneous Adjustment Packet UBPKT00			5.94	22.98		-10,867.65
10/30/2015	UBPKT00121	Miscellaneous Adjust	Utility Disconnect Bill Packet UBPKT00115			5.26			-10,890.63
11/02/2015	UBPKT00126	Utility Regular Bill Pa	Miscellaneous Adjustment Packet UBPKT00			3.19			-10,885.37
11/03/2015	UBPKT00127	Utility Disconnect Bill	Utility Regular Bill Packet UBPKT00126				2,198.52		-10,882.18
			Utility Disconnect Bill Packet UBPKT00127				4.26		-13,084.96

Account	Post Date	Packet Number	Name	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance	
			Designated for Reserves - Continued					0.00	-25,950.04	695.95	26,645.99	-25,950.04
								Project Account	Debits	Credits	Running Balance	
									3.19	2.70	-13,081.77	
									1.50	0.60	-13,082.97	
										2.75	-13,086.32	
										2,372.71	-15,459.03	
									201.19		-15,257.84	
									13.87		-15,243.97	
									12.21		-15,231.76	
										4.14	-15,235.90	
									1.49		-15,237.39	
										2.05	-15,239.44	
										1.95	-15,241.39	
										2.30	-15,243.69	
									9.71		-15,253.40	
										2,251.29	-17,504.69	
									28.31		-17,476.38	
									5.21	10.66	-17,471.17	
									1.32		-17,480.51	
										4.33	-17,484.84	
										2,125.30	-19,610.14	
										0.32	-19,610.46	
										1.75	-19,612.21	
										4.64	-19,616.85	
									2.13		-19,614.72	
									156.49		-19,458.23	
									0.50	3.09	-19,461.32	
									1.40	2,066.63	-21,527.95	
											-21,527.45	
										4.03	-21,530.08	
										0.96	-21,531.04	
										2,229.74	-23,760.78	
									10.97		-23,749.81	
										0.96	-23,750.77	
										3.44	-23,754.21	
										4.09	-23,758.30	
									13.70		-23,744.60	
									0.09		-23,744.51	
									1.50		-23,743.01	
										2,194.67	-25,937.68	

Post Date	Packet Number	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
		Designated for Reserves - Continued	0.00	-25,950.04	695.95	26,645.99	-25,950.04
		Source Transaction Description		Project Account	Debits	Credits	Running Balance
05/10/2016	UBPKT00277	Utility Disconnect Bill				3.48	-25,941.16
05/17/2016	UBPKT00291	Utility Disconnect Bill				0.33	-25,941.49
05/20/2016	UBPKT00280	Utility Disconnect Bill				8.55	-25,950.04
Total Fund: 035 - SEWER ENTERPRISE FUND:			0.00	-25,950.04	695.95	26,645.99	-25,950.04
Grand Totals:			0.00	-51,066.99	993.29	52,060.28	-51,066.99

Mayor's Activity Report  
May-June 2016

Apr 18-19		OPRD Land & Conservation Program Selection Committee in Salem
Apr 20	6 hrs	LoC Recreational Immunity Webinar Port Orford Main Street Meeting POORT Dinner Meeting LOWV Candidate Forum
Apr 21	3 hrs	Conversation w/City Administrator Port Orford Rotary Regular Meeting of City Council
Apr 28	3 hrs	Port Orford Rotary Documentary Film Interview on Port Orford
Apr 29	4 hrs	Telephone meeting w/Historic Architect on Lindberg House Rural Tourism Studio Marketing meeting in Bandon
May 2	2 hrs	Redfish Rocks Community Team
May 3		Oregon Main Street Networking Meeting in Salem
May 4-7		Oregon Heritage Conference in Salem
Jun 2	1 hr	Telephoned in to meeting w/ODOT re Hwy. 101 Configuration
Jun 7	1 hr	LoC Marijuana Webinar
Jun 8	1 hr	Reviewed Agenda and wrote Mayor's Report for Council Meeting

# City of Port Orford

CITY COUNCIL AGENDA DOCUMENTATION

Date: 6/8/2016

SUBJECT: ORDINANCE 2016-02

ITEM NO: 5-a

---

BACKGROUND:

The city did its due diligence by creating a "medical marijuana" ordinance. Since then "recreational marijuana" has been legalized. The city has received many calls asking about opening a business in Port Orford. As it stands any marijuana related business can come to Port Orford and open up shop in our commercial, industrial and Battle Rock Mixed Use zones as long as they comply with state mandates (i.e distance from schools etc.) and there is no limit as to how many. Other types of businesses are Retail Store, Processors, Producers, wholesale, labs and research facilities.

FISCAL IMPACT:

Undetermined

RECOMMENDATION:

Review the attached Ordinance for changes and direct staff on how to proceed. As with ordinances it will require two readings; first by title and then in whole; usually two council meetings.

---

SUBMITTED BY:



Terrie Richards, City Administrator

## ORDINANCE NO. 2016-02

### AN ORDINANCE SETTING FORTH THE RULES AND REGULATIONS FOR A MEDICAL OR RECREATIONAL MARIJUANA BUSINESS LICENSE

Be it ordained by the *Common Council of the City of Port Orford* that ordinance 2014-01 Moratorium on Medical Marijuana Facilities within City Limits be repealed and **2015-03 be repealed in order to include Recreational Marijuana** and be added to Chapter 5.04 Business Licenses for the purpose of setting forth the rules and regulations for a business license for sale of medical and recreational marijuana.

Proposed new language is in **bold print**.

Chapter 5.04  
Business Licenses Generally  
Sections:

#### **5.04.090 Medical and Recreational Marijuana**

##### **A. Business License**

A city business license is required for a medical marijuana sales facility **as well as recreational marijuana retail sales, processors, wholesalers, labs and research facilities**. The business license fee will be adopted by resolution.

##### **B. Location**

1. The medical marijuana facility, **recreational marijuana retail sales facility, processor, wholesaler, labs and research facilities** shall comply with all applicable Oregon laws including, but not limited to the following:
  - a. No medical marijuana facility, **recreational marijuana retail sales facility, processor, wholesaler, labs and research facilities** shall be allowed within a buffer area of 1,000 feet from any school.
  - b. No medical marijuana facility, **recreational marijuana retail sales facility, processor, wholesaler, labs and research facilities** shall be allowed within 1,000 feet of another marijuana facility, medical or recreational.
2. The medical marijuana facility, **recreational marijuana retail sales facility, processor, wholesaler, labs and research facilities** shall only be allowed within the Commercial (4C), Industrial (5-I) and Battle Rock Mixed Use (10-MU) zones adjacent to or fronting on Highway 101.
3. No marijuana facility shall be located within 1,000 ft. of an existing licensed childcare facility, Buffington Park or playgrounds.
4. No drive through marijuana facility shall be allowed.



**C. Operations**

1. Hours and times of operation shall be limited to 8:00 a.m. through 8:00 p.m., seven days per week.
2. No minors under the age of 18 years shall be allowed on the premises.
3. Any owners, operators, employees, or volunteers working on the premises must pass a criminal background check through the Port Orford Police Department, as required by law.

The foregoing ordinance was enacted by the Common Council of the City of Port Orford this \_\_\_Day of \_\_\_\_\_, 2016 by the following vote:

Yes: Councilors \_\_\_\_\_

No: Councilors \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed: \_\_\_\_\_ Failed \_\_\_\_\_

\_\_\_\_\_  
Council President, Tim Pogwizd  
City of Port Orford, Curry County, Oregon

ATTEST:

\_\_\_\_\_  
Beverley Manes, City Recorder  
City of Port Orford, Curry County, Oregon

# City of Port Orford

CITY COUNCIL AGENDA DOCUMENTATION

Date: 6/16/16

SUBJECT: AMENDMENT TO WASTEWATER FACILITIES PLAN

ITEM NO: 7 b

---

BACKGROUND:

At the last city council meeting the council directed staff to prepare an ordinance to amend the wastewater facilities plan making effluent available to those who present feasible applications to the City for irrigation or other suitable purposes.

FISCAL IMPACT:

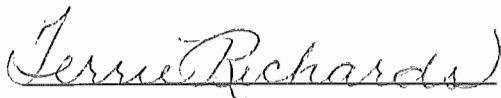
None

RECOMMENDATION:

Approve the ordinance amending the wastewater facility plan

---

SUBMITTED BY:



Terrie Richards, City Administrator

## ORDINANCE 2016-03

AMENDMENT TO WASTEWATER FACILITIES PLAN adopted February, 2016 and Amended on June 16, 2016

The plan adopted in February 2016 anticipates the City of Port Orford will use only the existing ocean outfall for the disposal of treated effluent. The City of Port Orford City Council voted on July 16, 2015 to authorize the amendment of the NPDES permit that governs the operation of the treatment plant, such that the NPDES permit will include authorization for a second point of discharge.

Based upon the City of Port Orford's understanding that there are alternative ways to dispose of treated effluent, the City hereby amends its current plan to make the effluent available to those who present feasible applications to the City for its use for irrigation or other suitable purposes.

Feasible applications are those the City of Port Orford deem beneficial to the City either through payment of effluent or other considerations in the form of environmental, financial or other practical benefits to the City and its citizens. Payments to the City for the treated effluent will be negotiated between the City and the Applicant on a case by case basis with ultimate discretion left to the City Council as to whether or not to seek payment based upon the interest of the City in the project.

Applicants to the City for the use of the effluent are not guaranteed approval of the application. The City of Port Orford reserves the right to process those applications on an individual case by case basis and make individual determinations based upon the best interest of the City. The City may place any conditions on the project necessary to ensure the City's best interests are protected.

Any applicant that seeks to use the City's treated effluent will be responsible for all costs associated with the application, designing, construction, maintenance and liability including but not limited to modifications to the treatment plant needed for the second point of discharge. Applicants will also be required to demonstrate compliance with all applicable design standards for any pipelines, pumps and ancillary equipment. An applicant will also be required to demonstrate compliance with applicable zoning regulations for any development proposal associated with the use or transport of treated effluent, such as pipelines, pumps, and ancillary equipment. All applicable zoning and design standards must be complied with.

The City of Port Orford assumes no financial obligation to pay for any of the improvements, permits or facilities necessary to develop a second point of discharge. The City will require hold harmless agreements and proof of liability insurance applicable of all successful applicants. This policy is not inconsistent with any provision contained in the Wastewater Facilities Plan, to the extent any inconsistencies arise the original plan will control.

Resolution 2016-03  
City Council Meeting  
June 16, 2016

The foregoing ordinance was enacted by the Common Council of the City of Port Orford this \_\_\_\_ Day of \_\_\_\_\_, 2016 by the following vote:

Yes: Councilors \_\_\_\_\_

No: Councilors \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed: \_\_\_\_\_ Failed \_\_\_\_\_

\_\_\_\_\_  
Council President, Tim Pogwizd  
City of Port Orford, Curry County, Oregon

ATTEST:

\_\_\_\_\_  
Beverley Manes, City Recorder  
City of Port Orford, Curry County, Oregon

June 16, 2016



---

17498 Carpenterville Rd, PO Box 4008, Brookings, OR 97415 (p) 800-826-9801 (f) 541-469-1048 currytransferrerecycling.com

May 19, 2016

City of Port Orford  
PO Box 310  
Port Orford, OR 97465

RE: **2016 Rate Adjustment**

Dear City Council:

Customarily, each year we request a rate adjustment based on the prior year's US CPI Average to be effective July 1. The CPI for 2015 was .10%. We have been notified by Dry Creek landfill of a rate increase of \$0.58 per ton necessary to fund the Oregon Department of Environmental Quality's (DEQ) Solid Waste programs. We calculated a .16% pass-through fee in order to meet the impending increase. The monthly increase for a basic 32 gallon residential cart will be \$0.06 and the commercial one yard rate will increase \$0.07. We are requesting approval to implement the price adjustment effective July 1, 2016.

We appreciate the opportunity to serve the City of Port Orford.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luke Pyke', is written over a horizontal line.

Luke Pyke  
Site Manager

Enclosures:

Exhibit A **2015-2016** rate schedule  
Exhibit B Dry Creek/DEQ Rate Increase Notification  
**2015** CPI Adjustment- Department of Labor



**City of Port Orford Rate Schedule**

**Exhibit A**

**Effective July 1, 2016**

	<b>Previous Year 2015</b>	<b>Rate Adjusment</b>		<b>New Rate 2016</b>
<b>Residential Cart Service</b>				
32 gallon per month	21.5	0.26%	0.06	21.56
48 gallon per month	32.28	0.26%	0.08	32.36
64 gallon per month	43.03	0.26%	0.11	43.14
96 gallon per month	64.55	0.26%	0.17	64.72
<b>Commercial Cart Service</b>				
32 gallon per month	24.13	0.26%	0.06	24.19
48 gallon per month	36.17	0.26%	0.09	36.26
64 gallon per month	48.26	0.26%	0.13	48.39
96 gallon per month	72.39	0.26%	0.19	72.58
<b>Commercial/Container Rental Service</b>				
Per Loose Yard Trash Service	27.91	0.26%	0.07	27.98
Per Loose Yard Brush Service	13.30	0.26%	0.03	13.33
Per Loose Yard Metal Service	13.30	0.26%	0.03	13.33
Auto Lock Charge	4.06	0.26%	0.01	4.07
Dumpster Rental	15.84	0.26%	0.04	15.88
Extra bag- on route	5.80	0.26%	0.02	5.82
Medical Waste- 1 Gallon Sharps	25.25	0.26%	0.07	25.32
Medical Waste Tub collection per gallon	3.33	0.26%	0.01	3.34
Return Trip Charge- next day	12.95	0.26%	0.03	12.98
Roll- Off Daily Rent Charge	2.25	0.26%	0.01	2.26
Special Handling Charge	1.29	0.26%	0.00	1.29
Special Trip/ Off Route Trip/Delivery Charge	27.6	0.26%	0.07	27.67
Start; Stop; Resume; Seasonal Stop	7.01	0.26%	0.02	7.03
<b>Recycling</b>				
Commercial Cardboard- routed	up to 25% of commercial yard rate			
Commercial Commingle	up to 50% of commercial yard rate			
Heavy Roofing or Demolition	1.5 times yard rate			
Extra Heavy Demolition or Mechanically Compacted Waste	2.75 times yard rate			



PO Box 3187

Central Point OR 97502

541 779 4161

Fax 541 779 4366

Mr. Scott Johnson  
WCI  
P.O. Box 10928  
Eugene, OR 97440

RE: DEQ Disposal Fee Increase

Dear Scott,

Dry Creek Landfill, Inc. would like to notify our direct haul customers of an impending rate increase at the landfill. This increase is directly attributable to the recent passage of Senate Bill 245 in the 2015 Oregon legislative session, which increases the portion of landfill fees dedicated to funding the Oregon Department of Environmental Quality's (DEQ) Solid Waste programs. The increase amounts to \$0.58 per ton, effective July 1, 2016. A second increase of \$0.07 per ton will take effect on July 1, 2019. For more information about this regulatory fee increase, please see the attached DEQ memorandum.

The staff of Dry Creek Landfill, Inc. wishes to thank you for your continued cooperation in our effort to serve the community's solid waste needs in a cost-effective manner.

Sincerely,

Lee Fortier, P.E.

General Manager

Dry Creek Landfill, Inc.



## Summary: Senate Bill 245 Chapter 662, Oregon Laws 2015

Oregon Department of Environmental Quality  
Materials Management  
811 SW 6<sup>th</sup> Avenue  
Portland, OR 97204

Contact: Peter Spendelow [spendelow.peter@deq.state.or.us](mailto:spendelow.peter@deq.state.or.us) 503-229-5253

Senate Bill 245, passed by the Oregon Legislature in 2015, is intended to provide stable funding to the Department of Environmental Quality's Materials Management Program. The bill's key features include:

- 1) Increase the maximum allowable solid waste disposal tipping fee charged to municipal landfills, energy recovery facilities, and waste exporters from \$0.81 per ton to \$1.18 per ton, effective July 1, 2016 [Section 6(1)].
- 2) Establish a partial rebate of the tipping fee increase, up to \$0.28 per ton, for waste generated in the nine most economically distressed counties in Oregon each year. Generally, DEQ will pay the rebates to the distressed counties to conduct materials management work or reduce local disposal fees [Section 6a].
- 3) Establish a fee adjustment mechanism for the solid waste tipping fee to allow stable funding based on the legislatively-approved budget for the program [Section 6].
- 4) Establish that tipping fees can fund the update and implementation of the statewide integrated solid waste management plan, including activities to reduce the environmental and human health impact of materials at all stages of their life cycle [Section 7].
- 5) Eliminate the per-ton Permit Recycling Fee, while establishing that the per-ton Permit Compliance Fee that landfills and energy recovery facilities pay is to fund only oversight activities related to solid waste disposal sites. [Section 1]. The rate charged for the Permit Compliance Fee is set by rule rather than in statute, but as a related note, the DEQ budget passed in 2015 allows raising the per ton permit fees from a combined \$0.30 per ton to \$0.58 per ton.
- 6) Extend the solid waste disposal tipping fee and the orphan site fee to demolition landfills and tire landfills, effective July 1, 2019 [Sections 12, 13].
- 7) Authorize the Environmental Quality Commission to establish a per-ton tipping fee on feedstock sent to composting facilities if certain conditions are met. Practically, such fees could not be imposed prior to 2019 [Section 4]. Any such fee must be at least \$0.81 per ton lower than the tipping fee on municipal solid waste [Section 6].
- 8) Require a report to the Legislature by October 1, 2022 on longer term funding options [Section 18].

The enrolled version of Senate Bill 245 is available at:

<https://olis.leg.state.or.us/liz/2015R1/Downloads/MeasureDocument/SB245/Enrolled>



<b>Disposal Fees - Proposed Changes</b>		
<b>Fee Type</b>	<b>Current Fees (1994-2016)</b>	<b>Proposed Fees (July 1, 2016 or later)*</b>
Tipping fees	\$0.81 /ton	\$1.18 /ton
Permit compliance fee	\$0.21 / ton	\$0.58 /ton
Permit recycling fee	\$0.09 /ton	eliminated
Orphan site fee	\$0.13 /ton	\$0.13 /ton (no change)
Total	\$1.24 /ton	\$1.89 /ton

\*The increase in the tipping fee may be phased in over a few-year period

**Consumer Price Index - All Urban Consumers  
12-Month Percent Change**

Series Id: CUUR0000SA0.CUUS0000SA0

Not Seasonally Adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Years: 2006 to 2016

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2006	4.0	3.6	3.4	3.5	4.2	4.3	4.1	3.8	2.1	1.3	2.0	2.5	3.8	2.6
2007	2.1	2.4	2.8	2.6	2.7	2.7	2.4	2.0	2.8	3.5	4.3	4.1	2.5	3.1
2008	4.3	4.0	4.0	3.9	4.2	5.0	5.6	5.4	4.9	3.7	1.1	0.1	4.2	3.4
2009	0.0	0.2	-0.4	-0.7	-1.3	-1.4	-2.1	-1.5	-1.3	-0.2	1.8	2.7	-0.6	-0.1
2010	2.6	2.1	2.3	2.2	2.0	1.1	1.2	1.1	1.1	1.2	1.1	1.5	2.1	1.2
2011	1.6	2.1	2.7	3.2	3.6	3.6	3.6	3.8	3.9	3.5	3.4	3.0	2.8	3.5
2012	2.9	2.9	2.7	2.3	1.7	1.7	1.4	1.7	2.0	2.2	1.8	1.7	2.3	1.8
2013	1.6	2.0	1.5	1.1	1.4	1.8	2.0	1.5	1.2	1.0	1.2	1.5	1.5	1.4
2014	1.6	1.1	1.5	2.0	2.1	2.1	2.0	1.7	1.7	1.7	1.3	0.8	1.7	1.5
2015	-0.1	0.0	-0.1	-0.2	0.0	0.1	0.2	0.2	0.0	0.2	0.5	0.7	-0.1	0.3
2016	1.4													

**RESOLUTION 2016-10**

**A RESOLUTION ADOPTING SALARIES AND WAGES FOR FY 2016- 2017**

**BE IT HEREBY RESOLVED** by the *Common Council of the City of Port Orford* to adopt the salaries and wages listed below to be effective July 1, 2016:

Employee	Annual Salary
Administrator	\$57,307
Police Chief	\$56,300

	Annual Wage
Finance Director	\$66,621
Utility Clerk/Planning Asst.	\$42,474
½ time Accountant Asst.	\$16,713
City Recorder	\$20,731
Utility Worker #2	\$41,679
Public Works Tech	\$36,665
Waste Water Plant Operator	\$52,208
Utility Worker #1	\$45,864
Police Officer #1	\$47,674
Police Officer #3	\$45,401
Seasonal Worker	\$11,481

**ADOPTED** by the Common Council of the City of Port Orford the 16<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Jim Auburn, Mayor

ATTEST:

\_\_\_\_\_  
Beverley Manes, City Recorder

# RESOLUTION 2016 - 11

## A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT ORFORD, ADOPTING THE 2016 - 2017 BUDGET.

### ADOPTING THE BUDGET

**BE IT RESOLVED** that the Common Council of the City of Port Orford hereby adopts the budget for the fiscal year 2016 - 2017 in the amount of \$3,262,102.

### MAKING APPROPRIATIONS

**BE IT FURTHER RESOLVED** that the following appropriations totaling \$2,488,278 are made to the following funds:

<b>GENERAL FUND</b>		<b>WATER ENTERPRISE</b>	\$ 661,166
Administration	\$ 148,708	<b>WATER CAPITAL RESERVES</b>	\$ 40,000
Court	\$ 34,474	<b>SEWER ENTERPRISE</b>	\$ 653,999
Planning	\$ 26,376	<b>SEWER CAPITAL RESERVES</b>	\$ -
Non-Department	\$ 275,266	<b>STREETS</b>	\$ 89,361
<b>TOTAL GENERAL FUND</b>	<u>\$ 484,824</u>	<b>WATER SYSTEM DEVELOPMENT</b>	\$ 11,090
<b>PARKS</b>	\$ 177,573	<b>SEWER SYSTEM DEVELOPMENT</b>	\$ 9,290
<b>PUBLIC SAFETY</b>	\$ 325,118		
<b>EQUIPMENT REPLACEMENT</b>	\$ 35,857		
		<b>Total Appropriations, All Funds</b>	<u>\$ 2,488,278</u>
		<b>Total Unappropriated and Reserve Amounts, All Funds</b>	<u>\$ 773,824</u>
		<b>TOTAL ADOPTED BUDGET</b>	<u>\$ 3,262,102</u>

### IMPOSING THE TAX

**BE IT FURTHER RESOLVED** that the Common Council of the City of Port Orford hereby levies the taxes provided for in the adopted budget:

(1) At the rate per \$1000 of assessed value of \$2.2688 for operations;

(2) At the rate per \$1000 of assessed value of \$1.90 for local option tax; and

that these taxes are hereby imposed and categorized for tax year 2016- 2017 upon the assessed value of all taxable property within the district as follows:

# RESOLUTION 2016 - 11

## CATEGORIZING THE TAX

### General Government Limitation

### Excluded from Limitation

General Fund	<u>\$2.2688/\$1000</u>	\$ <u>0</u>
Local Option Tax	<u>\$ 1.90/\$1000</u>	\$ <u>0</u>

With the implementation of GASB 54 for the year ended June 30, 2013, the Common Council of the City of Port Orford hereby reserves the authority to establish and modify commitments of ending fund balances.

In compliance with GASB 54, the Common Council of the City of Port Orford hereby makes the following commitments of 2015/16 ending fund balances and revenues for specific uses for the governmental funds in 2016/17

Streets	\$ 89,361
Parks	\$ 177,573
Public Safety	\$ 325,118

Authority to classify portion of the governmental ending fund balances as Assigned is hereby granted to the City Administrator/and or Finance Director.

The City Council considers the spending of the restricted classification of fund balance on purposes for which such funds can be used to occur first when funds are spent for restricted and unrestricted purposes. When unrestricted classifications of fund balances are spent, the Common Council of the City of Port Orford will consider that committed amounts will be reduced first, followed by assigned amounts and then the unassigned amounts.

The above resolution statements were approved and declared adopted by the Common Council of the City of Port Orford and effective this 16th day of June 2016.

Attest:

\_\_\_\_\_  
Mayor Jim Auburn

\_\_\_\_\_  
Beverley Manes, Recorder

**RESOLUTION 2016-12**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT ORFORD  
DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE**

**WHEREAS**, State Revenue Sharing Law, ORS 221.770, requires cities to pass a resolution each year stating that they want to receive state revenue sharing money; and

**WHEREAS**, a copy of this resolution must be filed with the Operations Accounting Services before July 31; and

**WHEREAS**, the Common Council of the City of Port Orford has held the proper hearings and requests that the City receive state revenues,

**NOW, THEREFORE,**

**BE IT RESOLVED** by the Common Council of the City of Port Orford, that the City of Port Orford elects to receive state revenues for fiscal year 2016-2017.

**ADOPTED** by the Common Council of the City of Port Orford, and effective this 16th day of June 2016.

**SIGNED BY THE MAYOR** this \_\_\_\_\_ day of June 2016.

By: \_\_\_\_\_  
Jim Auburn, Mayor

**ATTEST:**

\_\_\_\_\_  
Beverley Manes, City Recorder

## RESOLUTION 2016-13

### A RESOLUTION EXTENDING CITY OF PORT ORFORD'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF PORT ORFORD

**WHEREAS**, a resolution extending workers' compensation coverage to volunteers of the City of Port Orford in which the *City of Port Orford* elects the following:

Pursuant to *ORS 656.031*, workers' compensation coverage will be provided to the classes of volunteer workers listed in this resolution, noted on CIS payroll and verified at audit.

1. **Public Safety Volunteers.** An assumed monthly wage of \$800 per month will be used for Public Safety Reserve volunteers; and
2. An aggregate assumed annual wage of \$2,500 will be used per **Volunteer Board, Commission and/or Council for the performance of administrative duties.** The Port Orford covered bodies are: (a) Common Council, (b) Parks Commission, (c) Planning Commission, (d) Budget Committee, (e) TLT Committee, (f) Historical Landmark Advisory Commission; and
3. **Manual Labor by Elected Officials.** Non- applicable; and
4. **All Non-public Safety Volunteers** listed will keep track of their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code to the type of volunteer work being performed by (a) Parks and Recreation, Historical Landmark Advisory Commission; and
5. **Public Events** – Non-applicable; and
6. **Community Service Volunteers/Inmates** – Non-applicable; and
7. **Other Volunteers.** Unanticipated volunteer exposures not addressed herein will have workers' compensation coverage if, prior to the onset of the work provided the City of Port Orford: (a) provides at least two weeks' advance, written notice to CIS underwriting requesting the coverage, (b) CIS approves the coverage and date of coverage, and (c) CIS provides written confirmation of coverage.

The City of Port Orford agrees to maintain verifiable rosters for all volunteers including volunteer name, date and hours of service and make them available at the time of a claim or audit to verify coverage.

**NOW, THEREFORE, BE IT RESOLVED** by the *City of Port Orford* to provide for workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

**ADOPTED** by the *Common Council of the City of Port Orford* and effective this 16<sup>th</sup> day of June, 2016.

**ATTEST:**

\_\_\_\_\_  
Beverley Manes, City Recorder

\_\_\_\_\_  
Jim Auburn, Mayor

# CITY OF PORT ORFORD

---

## MEMORANDUM

Date: June 16, 2016  
To: Mayor and City Council.  
From: Dave Johnson  
Re: Supplemental Budget.

---

**ISSUE:** During the year the City has experienced several events which could not have been ascertained at the time the 2015-16 budget was prepared. Because of this it is necessary to make adjustments to the Public Safety and Sewer Enterprise Funds so that those funds will not be over spent.

**RECOMMENDATION:** Transfer of spending authority from Contingency to Capital Outlay, Police Cruisers categories within the Public Safety Fund and also transfer of spending authority from Capital Outlay, Equipment – Sewer System to Repairs and Maintenance – Sewer Treatment Plant category in the Sewer Enterprise Fund to ensure that the budget remains in compliance with local budgeting laws.

**BACKGROUND:** The supplemental budget uses the same format as the original budget that was adopted by the Council on June 18, 2015. The column titled “2015-16 Adopted” is the actual amount adopted by the Council on June 18, 2015. The next column is the proposed changes to the current Budget and the last column is the net effect of those changes. I have included only the funds that will be changed by this supplemental budget along with a summation to show that all of the funds are still balanced. Following is an explanation of the changes by account number:

Exhibit A, Page 2. Public Safety Fund,  
Capital Outlay

Acct. 74020 – Police Cruisers, increase of \$563. The new vehicle cost is more than was estimated at budget time.

Acct. 98500 – Contingency, decrease of \$563. Transfer of spending authority from contingency to the Capital Outlay, Police Cruiser account.

Exhibit A, Page 4. Sewer Enterprise Fund  
Materials & Service

Acct 62821 – Repairs & Maint-STP – increase of \$30,000. The increase in spending authority to pay for unexpected repairs to the sewer treatment plant aerator system.

Exhibit A, Page 5. Sewer Enterprise Fund  
Capital Outlay

Acct. 74070 – Equipment-Sewer System, decrease of \$30,000. Transfer of spending authority to Repairs & Maint-STP. Originally \$42,000 was budgeted, \$30,000 for a new generator and \$10,000 for the replacement of the dissolved oxygen control. We were able to find a like new generator for \$6,800 and the DO control system is placed on hold



so that repairs could be made to the aerator system. Because the aerator system is not a capital outlay it is necessary to transfer the spending authority to repair and maintenance.

Exhibit A, Page 6. SUMMATION

Shows that all funds are balanced in total.

**FISCAL IMPACT:** The transfer of spending authority does not increase or decrease the current budget.

**RESOLUTION 2016-14**

**A RESOLUTION BY WHICH THE CITY OF PORT ORFORD MAKES APPROPRIATIONS AND ADJUSTMENTS TO THE 2015–2016 MUNICIPAL BUDGET THROUGH A SUPPLEMENTAL BUDGET.**

**WHEREAS**, the State of Oregon ORS 294.480 allows a municipality to revise its annual budget through the adoption of a Supplemental Budget, and

**WHEREAS**, unexpected events were experienced by the City which could not have been ascertained at the time the 2015-2016 budget was prepared, and which necessitate adjustments to the Public Safety Fund, and Sewer Enterprise Fund, so those funds will not be overspent, and

**WHEREAS**, a transfer of spending authority between categories within the Public Safety and Sewer Enterprise Fund is necessary to ensure the budget remains in compliance with local budgeting laws, and

**WHEREAS**, these changes represent less than a ten percent change in funds;

**NOW, THEREFORE,**

**BE IT RESOLVED** by the *Common Council of the City of Port Orford* that the following transfer of appropriations adjustments and salaries to the 2015–2016 Adopted Budget, as set forth in Exhibit A attached hereto, hereby be adopted:

**ADOPTED** by the Common Council of the City of Port Orford and effective this 16<sup>th</sup> day of June 2016.

**SIGNED BY THE MAYOR** this \_\_\_\_\_ day of June 2016.

\_\_\_\_\_  
Jim Auburn, Mayor

**ATTEST:**

\_\_\_\_\_  
Beverley Manes, City Recorder

CITY OF PORT ORFORD  
Supplemental 2016-14

EXHIBIT - A

Fund: 020 - PUBLIC SAFETY

ACCT. #	ACCOUNT NAME	2015-2016 Adopted	Change	Supplemental Budget 2016-14
<b>RESOURCES</b>				
40100	Prior Year Fund Balance	27,207		27,207
41120	Property Taxes-Prior	6,000		6,000
41130	Public Safety Tax Option	205,724		205,724
42010	Interest on Investments	40		40
43435	CIS Grants	0		0
44190	Professional Services	50		50
44191	Burning Permit	500		500
45150	Insurance/Reimbursement	100		100
46110	Transfer From General Fund	111,123		111,123
46210	Miscellaneous Receipts	0		0
46880	Reimbursements	0		0
46890	Contributions	0		0
<b>TOTAL RESOURCES</b>		<b>350,744</b>	<b>0</b>	<b>350,744</b>

CITY OF PORT ORFORD  
Supplemental 2016-14

EXHIBIT - A

Fund: 020 - PUBLIC SAFETY

ACCT. #	ACCOUNT NAME	2015-2016 Adopted	Change	Supplemental Budget 2016-14
<b>PERSONNEL</b>				
51100	Overtime	5,000		5,000
51120	On Call Pay	5,850		5,850
51520	Police Chief	49,195		49,195
51754	Police Officer #1	43,880		43,880
51755	Police Officer #2	0		0
51756	Police Officer #3	47,520		47,520
52010	Social Security	12,350		12,350
52020	PERS Retirement	33,375		33,375
52030	Worker's Comp./Disability Ins.	10,573		10,573
52040	Health, Dental, Life Ins.	23,575		23,575
52050	Unemployment Insurance	0		0
53020	Charge to Public Safety	20,835		20,835
	<b>TOTAL PERSONNEL</b>	<b>252,153</b>	<b>0</b>	<b>252,153</b>
<b>MATERIAL &amp; SERVICES</b>				
61210	Office & Operating Supplies	1,500		1,500
61260	Uniforms	1,500		1,500
61270	Reserves Uniforms	500		500
61340	Fuel (Equip & Vehicles)	12,500		12,500
62110	Auditing & Accounting	2,000		2,000
62140	Computer Services	0		0
62175	Legal Services	250		250
62210	Telephone	4,500		4,500
62220	Internet Access	0		0
62230	Postage	50		50
62343	Travel & Training / Meetings	3,500		3,500
62410	Advertising	20		20
62610	Insurance & Bonds	8,073		8,073
62800	Repairs & Maintenance	5,000		5,000
62835	Small Tools & Minor Equipment	2,000		2,000
62910	Investigation Expense	100		100
62920	Dues & Memberships	550		550
62936	Miscellaneous	200		200
62950	Operating Loan - Water Enterprise	0		0
63215	Justice System	350		350
63223	Lexipol	1,500		1,500
	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>44,093</b>	<b>0</b>	<b>44,093</b>
<b>CAPITAL OUTLAY</b>				
74020	Police Cruisers	40,000	563	40,563
	<b>TOTAL CAPITAL OUTLAY</b>	<b>40,000</b>	<b>563</b>	<b>40,563</b>
<b>DEBT SERVICE</b>				
81720	Lease Principal	12,002		12,002
82720	Lease Interest	1,933		1,933
	<b>TOTAL DEBT SERVICE</b>	<b>13,935</b>	<b>0</b>	<b>13,935</b>
<b>CONTINGENCY &amp; UNAPPPROPRIATED RESERVES</b>				
98500	Contingency	563	-563	0
99000	Unappropriated Reserves	0		0
	<b>TOTAL CONTINGENCIES &amp; UNAPPROPRIATED</b>	<b>563</b>	<b>(563)</b>	<b>0</b>
	<b>TOTAL PUBLIC SAFETY</b>	<b>350,744</b>	<b>0</b>	<b>350,744</b>

CITY OF PORT ORFORD  
Supplemental 2016-14

EXHIBIT - A

Fund: 035 - SEWER ENTERPRISE FUND

ACCT. #	ACCOUNT NAME	2015-2016 Adopted	Change	Supplemental Budget 2016-14
<b>RESOURCES</b>				
40100	Prior Year Fund Balance	261,838		261,838
42010	Interest on Investments	1,500		1,500
43431	Wastewater Master Plan	0		0
44115	Designated for Reserves	28,400		28,400
44120	Sewer Usage	486,925		486,925
44213	Sewer Connection Fees	1,400		1,400
45500	Restricted Cash-Deposits	2,000		2,000
46210	Miscellaneous Receipts	300		300
46880	Reimbursements	0		0
<b>TOTAL REVENUE</b>		<b>782,363</b>	<b>0</b>	<b>782,363</b>

CITY OF PORT ORFORD  
Supplemental 2016-14

EXHIBIT - A

Fund: 035 - SEWER ENTERPRISE FUND

ACCT. #	ACCOUNT NAME	2015-2016 Adopted	Change	Supplemental Budget 2016-14
<b>PERSONNEL</b>				
51100	Overtime	3,000		3,000
51200	City Administrator	14,345		14,345
51290	Finance Director	16,799		16,799
51300	Office Clerk	16,958		16,958
51350	Accounting Assistant	4,558		4,558
51400	Recorder/Clerk	1,315		1,315
51505	PW Superintendent	0		0
51600	WWTP Operator	33,165		33,165
51700	Utility Worker #1	8,472		8,472
51801	Public Works Tech	5,750		5,750
51900	Utility Worker #2	16,953		16,953
52010	Social Security	9,519		9,519
52020	PERS Retirement	23,541		23,541
52030	Worker's Comp./Disability Ins.	5,062		5,062
52040	Health, Dental, Life Ins.	34,456		34,456
52050	Unemployment Insurance	5,000		5,000
55800	Accrued Sick Leave	0		0
	<b>TOTAL PERSONNEL</b>	<b>198,893</b>	<b>0</b>	<b>198,893</b>
<b>MATERIAL &amp; SERVICE</b>				
61210	Office & Operating Supplies	3,000		3,000
61230	Software Maintenance	1,900		1,900
61260	Uniforms	300		300
61340	Fuel (Equip & Vehicles)	3,500		3,500
62110	Auditing & Accounting	4,200		4,200
62121	Engineering	2,000		2,000
62210	Telephone	1,800		1,800
62220	Internet Access	1,000		1,000
62230	Postage	1,600		1,600
62343	Travel & Training / Meetings	2,500		2,500
62610	Insurance & Bonds	6,500		6,500
62740	Electricity	25,500		25,500
62816	Repairs & Maint-Pump Station	5,000		5,000
62818	Repairs & Maint. - Sewer Lines	5,000		5,000
62821	Repairs & Maint-STP	8,000	30000	38,000
62835	Small Tools & Minor Equipment	2,000		2,000
62840	Vehicles & Equipment Maint.	2,000		2,000
62845	Repairs/Maint.(Test Equipment)	1,500		1,500
62912	Dues & OR Statutes	250		250
62925	Permits	2,500		2,500
62936	Miscellaneous	500		500
62943	Reimbursements / Deposits	2,000		2,000
62980	Equipment Testing	2,000		2,000
62990	Testing	1,000		1,000
63110	Bad Debt Expense	0		0
	<b>TOTAL MATERIAL &amp; SERVICE</b>	<b>85,550</b>	<b>30,000</b>	<b>115,550</b>

**CITY OF PORT ORFORD  
Supplemental 2016-14**

EXHIBIT - A

Fund: 035 - SEWER ENTERPRISE FUND

ACCT. #	ACCOUNT NAME	2015-2016 Adopted	Change	Supplemental Budget 2016-14
<b>CAPITAL OUTLAY</b>				
73040	Wastewater Facilities Plan	0		0
73045	Replacement of Lift Stations	0		0
74070	Equipment-Sewer System	42,000	-30000	12,000
79550	Depreciation	0		0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>42,000</b>	<b>(30,000)</b>	<b>12,000</b>
<b>DEBT SERVICE</b>				
81210	Bond Principal	20,297		20,297
81222	Rev. Bond III Principal	38,234		38,234
82210	Bond Interest	28,619		28,619
82222	Rev. Bond III Interest	95,018		95,018
	<b>TOTAL DEBT SERVICE</b>	<b>182,168</b>	<b>0</b>	<b>182,168</b>
<b>TRANSFER</b>				
97036	Transfer to Sewer Capital Reserves	30,437		30,437
97045	Transfer to Equip Replace Fund	10,000		10,000
	<b>TOTAL TRANSFER</b>	<b>40,437</b>	<b>0</b>	<b>40,437</b>
<b>CONTINGENCY &amp; UNAPPROPRIATED</b>				
98500	Contingency	37,259		37,259
98600	Bond Reserve - USDA 1996	48,916		48,916
98700	Bond Reserve-Revenue Bonds 04	133,252		133,252
99000	Unappropriated Reserves	13,888		13,888
	<b>TOTAL CONTINGENCY &amp; UNAPPROPRIATED</b>	<b>233,315</b>	<b>0</b>	<b>233,315</b>
	<b>TOTAL 035 - SEWER ENTERPRISE FUND</b>	<b>782,363</b>	<b>0</b>	<b>782,363</b>

CITY OF PORT ORFORD  
Supplemental 2016-14

EXHIBIT - A

SUMMATION

	2015-2016 Adopted	Change	Supplemental Budget 2016-14
<b>RESOURCES</b>			
010 GENERAL FUND	596,077	0	596,077
014 PARKS FUND	183,525	0	183,525
020 PUBLIC SAFETY FUND	350,744	0	350,744
030 WATER ENTERPRISE FUND	553,922	0	553,922
031 WATER CAPITAL RESERVE FUND	52,580	0	52,580
035 SEWER ENTERPRISE FUND	782,363	0	782,363
036 SEWER CAPITAL RESERVE FUNI	47,373	0	47,373
040 STREET FUND	89,922	0	89,922
045 EQUIPMENT REPLACEMENT FUN	25,986	0	25,986
061 WATER SDC FUND	221,939	0	221,939
062 SEWER SDC FUND	172,775	0	172,775
<b>TOTAL</b>	<b>3,077,206</b>	<b>0</b>	<b>3,077,206</b>
<b>EXPENSE</b>			
010 GENERAL FUND			
Administration	135,137	0	135,137
Court	48,947	0	48,947
Planning	31,100	0	31,100
Non-Department	380,893	0	380,893
Total 010 - General Fund	596,077	0	596,077
014 PARKS FUND	183,525	0	183,525
020 PUBLIC SAFETY FUND	350,744	0	350,744
030 WATER ENTERPRISE FUND	553,922	0	553,922
031 WATER CAPITAL RESERVE FUND	52,580	0	52,580
035 SEWER ENTERPRISE FUND	782,363	0	782,363
036 SEWER CAPITAL RESERVE FUNI	47,373	0	47,373
040 STREET FUND	89,922	0	89,922
045 EQUIPMENT REPLACEMENT FUN	25,986	0	25,986
061 WATER SDC FUND	221,939	0	221,939
062 SEWER SDC FUND	172,775	0	172,775
<b>TOTAL EXPENSES</b>	<b>3,077,206</b>	<b>0</b>	<b>3,077,206</b>